

SUNY/MK/UAC/GUGC Newly Admitted Student Fall 2022 IGC Housing 2nd Application Guideline

- WHO: SUNY/MK/UAC/GUGC students who are newly admitted in Fall 2022
- HOW: Online application through IGC housing website->Check-in Apply (<https://housing.igc.or.kr>)

University	Length of Staying	Regular Check-in Period	Regular Check-out Period	Housing Fee	
SUNY	2022.08.22.(MON) ~ 2022.12.18.(SUN) (17 weeks)	2022.08.18.(THU) 10:00 – 17:00 12:00~13:00 closed (lunch break)	2022.12.12.(MON)~12.18.(SUN) (tentative)	Single	1,912,500 KRW (17 weeks)
				Double	1,275,000 KRW (17 weeks)
MK	2022.08.22.(MON) ~ 2022.12.18.(SUN) (17 weeks)	2022.08.16.(TUE)~2022.08.18.(THU) 10:00 – 17:00 12:00~13:00 closed (lunch break)	2022.12.12.(MON)~12.18.(SUN) (tentative)	Single	1,912,500 KRW (17 weeks)
				Double	1,275,000 KRW (17 weeks)
UAC	2022.08.22.(MON) ~ 2022.12.18.(SUN) (17 weeks)	2022.08.18.(THU) 10:00 – 17:00 12:00~13:00 closed (lunch break)	2022.12.12.(MON)~12.18.(SUN) (tentative)	Single	1,912,500 KRW (17 weeks)
				Double	1,275,000 KRW (17 weeks)
GUGC	2022.08.22.(MON) ~ 2022.12.25.(SUN) (18 weeks)	2022.08.17.(WED) 10:00 – 17:00 12:00~13:00 closed (lunch break)	2022.12.19.(MON)~12.25.(SUN) (tentative)	Single	2,025,000 KRW (18 weeks)
				Double	1,350,000 KRW (18 weeks)

○ Important Housing Application Information

- Room assignment will be processed after your housing application gets 'approved' by IGC Housing Office. You must submit application and make payment in order to get 'approved'.
- Room assignment is processed by University Student Affairs team. Regarding your room assignment, you need to contact Student Affairs team directly.
- **Check-in Period:** You must visit IGC Housing to check in during the check-in period. If you do not complete check-in during the period of your university, your application will be canceled automatically. (BUT, you MUST apply for refund by yourself)
- **Room Availability:** You are not guaranteed your room choice or a room. It is based on first-come, first-served. There is only a limited quota for each university.

1. Application & Payment Period (2022.08.08.(MON) 10:00 ~ 2022.08.10.(WED) 23:50)

- If you are planning to stay in IGC Housing in Fall 2022, it is you should apply and complete Housing fee payment on this application period.
- You need to apply for Housing first and complete Housing fee payment. If you do not complete your payment during this period, your application will be canceled automatically.

2. Housing Fee: Virtual Account Payment (2022.08.08.(MON) 10:00 ~ 2022.08.10.(WED) 23:50)

- You need to complete housing application first and complete the payment via transfer or deposit by 23:50, Aug 10. If you do not complete your payment during this period, your application will be canceled automatically. In case of bank running time, it is strongly suggested to complete payment before 23:00, July 27.

How to Pay	<ul style="list-style-type: none"> - Virtual Account Payment through IGC Housing Website - Guideline for virtual account payment process is uploaded on the Notice board Housing website. (LINK for Virtual Account Guideline) - Students who have dual nationalities have to complete payment during this period. - International students will have a virtual account where they can pay for the housing within a month after checking in the housing. - International students must check the daily transfer limit of their bank account and transfer. - International students are forced to check out if they fail to pay within one month after completion of check in the dormitory. - Wire transfer and credit card are not available to pay and you must pay using the virtual account system.
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※ Regarding the refund policy, please refer to *Rules and Regulations* on IGC Housing website.

3. Required Document (Submit/Show on the day of Check-in)

- (1) **TB Test Result (Original copy):** You must submit an original copy of TB test. Only the X-ray test taken within three months from your check-in date will be accepted. **NOT ALLOWED TO CHECK IN IF NOT SUBMITTED.**
- (2) **ID card:** Student ID is preferable, but any IDs are allowed.
- (3) **Rapid Antigen Test Result(Text message/Paper) or Vaccination Certificate(Paper/Mobile APP):** There is a separate notice on Housing website following the government policy.

IGC Housing Office (📞 032-626-4856)